

**From:** [Gettel, Sandra \(DHHS\)](#)  
**To:** [Amy Dillon](#); [Kelly Gabriel](#); [Ryan King](#); [Chris VanWagoner \(NMRE\)](#); [Amber Berndt](#); [DeJongh, Elizabeth \(DHHS\)](#)  
**Subject:** UC - Document Management Subgroup 20260504 Meeting Notes  
**Date:** Friday, May 8, 2026 12:10:25 PM  
**Attachments:** [UC - Document Management Subgroup 20260504 Meeting Notes.docx](#)  
[UC RecordType DocType DMSubgroup edits.xlsx](#)

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Hi Everyone,

I want to thank you for the collaboration with the Document Management Subgroup.

Your knowledge and feedback are necessary in making the UC successful.

Attached are the combined notes from the 2 meetings we had.

Please review to ensure I have captured everything consistently with what was discussed and provide suggested edits if needed.

I have also included the UC RecordType document for your review as well.

Red font are areas that I didn't have notes for and wanted to verify with you.

I also have some functionality questions that I will follow up with Liz on as well prior to the next UC meeting.

Thank you again for your time, it is much appreciated!

***Sandra Gettel, MSA, CPHQ***

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Schedule 7:30 a.m. to 4:00 p.m.

Chat with me on Teams

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